



**MINUTES OF THE MEETING OF
LOOSE PARISH COUNCIL**

Monday 21 March 2022 at 7.30pm
in the Parish Pavilion, KGVPF

Councillors taking part: Charlie Hollister (Vice Chair) (CH), Jim Andrew (JA), Susan Luckhurst (SL), Peter Rigby (PR) Velma Bennett (VB), and Tony Oliver (TO)

Also present:

Kim Owen (Clerk)(KO) who took the minutes.

There was one member of the public involved in the meeting.

Housekeeping procedures and rules on taking part were pointed out by the Chairman.

1. To receive and record any apologies for absence

Apologies have been received from Vianne Gibbons (VG), Andrew Richards (AKR) Susan Grigg (MBC Ward Councillor) (SG), Liz Lovatt (Community Warden) (LL), Simon Webb (KCC Division Councillor) (SW), PC Ingram (School officer) (TI) and Brian Amorim (PCSO) (BA). No apologies were received from Darren Carpenter.

2. To receive and agree any decision regarding any item to be taken as confidential (Agenda Item 20)

The Council **AGREED** to take Agenda Item 20 as confidential.

3. To receive any declarations of pecuniary interest on items in the agenda

(In accordance with the NALC Model Code of Conduct for Parish Councils (pursuant to section 27 of the Localism Act 2011). In addition, any declaration of personal or prejudicial interest. *(As agreed by LPC 21 Jan 13)*

None.

4. To receive any signed dispensation requests for any item on this agenda

(Councillors to approve/disapprove as appropriate and to agree the reason for the dispensation if approved. (see dispensation form). This follows the agreement made by the LPC at the meeting held on the 17 July 2017- (item 17)).

None.

5. To agree and to sign as a correct record the minutes:

LPC minutes for the meeting held on the 21 February 2022 (Pages 1743-1752)

The minutes of the meeting on 21 February 2022 were amended to include Ann Rigby on the attendance list, then **AGREED** and signed by the Vice Chairman.

6. To receive any reports from the Loose Ward Councillor Sue Grigg (SG) (ongoing item)

SG will present her report at the Annual Parish Meeting on Wednesday.

7. To receive any reports from KCC Division Councillor Simon Webb (SW) (ongoing item)

SW's last report was circulated to Councillors on 23 February 2022 and noted.

8. To receive any reports/information from Community Warden Liz Lovatt (ongoing item)

No report received. LL will be at the Annual Parish Meeting on Wednesday.



9. To receive any reports/information from PCSO and from e-watch (ongoing item)

No Reports received and no new entries on E-Watch since the last LPC meeting.

10. To receive any questions/comments from the public (ongoing item)

(To include any letters/e-mails received by the Clerk from members of the public)

- MBC has contacted LPC to advised that Esquire Development has proposed 'Miller Field' as the road name for the properties being built behind 59 Linton Road. After discussion the Council **AGREED** to the name of Millers Field.
- The Clerk advised that she has received an email from Jennie Watson (KCC Highways) regarding the proposed works to be carry out at Linton Crossroads. They would like to invite the 4 parish councils that will immediately be affected by these works to a meeting to discuss the proposals in further detail. We are planning on engaging with all affected local residents, schools and businesses in the summer which will provide them the opportunity to submit feedback on the proposed scheme before it is finalised. The virtual meeting is on **30 March at 11.30am** and will provide you with details of the scheme and how you can assist in the consultation process. Several Councillors were keen to attend the meeting on 30 March. After discussion it was **AGREED** to contact Jennie Watson regarding how many Cllrs can attend and advised SG of the outcome of discussions. Clerk to action.

11. To discuss how the LPC can help with the Ukraine Refugee Crisis (SL)

SL advised that some Parish Councils are putting helpful links on their websites and local businesses are doing collections. There may be some local residents who are taking refugees in and while others may not have the room they may be able to help with offers of taking the refugees out to lunch etc. Once the Annual Parish Meeting is over it would be a good idea to put something on the front page of the website. She is happy to draft a document. There are several empty properties that could be used to house refugees in the Maidstone area and SL will have a word with SG. If there are a lot of Ukrainian refugees in the area, we could open up the Pavilion for a Ukraine coffee morning so they can all meet up. Some Parish Councils are checking their suppliers to ensure that none have Russian connections and if they have they are removing them from their lists.

After discussion it was **AGREED**:

- SL to prepare a document on the website to explain how residents can help with the Ukraine Refugee Crisis.
- To place the document on the front page of the Website
- The clerk will send out any information to Councillors she has had from MBC regarding helping with the Crisis.

12. To review the Enquiry, Concern and Complaints Spreadsheet (ongoing item) (KO)

Since the previous meeting the Council noted the following has been dealt with:

- Resident enquiring about land responsibility regarding tree/bushes
- Blocked drain at OLH / allotments path
- Multiple Pot holes at top of OLH
- Kerb stones displaced at bottom of OLH by entrance to Brook Path
- Help to bury ashes in the Closed cemetery
- Cllr having problems with Loose PC email.
- Advertising face masks that people can lip read through
- Enquiries for Pilates Class x 3
- Planning Enforcement issue at the Chequers
- Enquiry about hiring field for junior football team Sunday mornings.
- Resident wanted to ensure LPC aware of Campfield site
- Enquiry about a clothing recycling bin in car park



- Enquiry about putting a banner on the allotment wall
- Enquiry seeking a raffle prize for Loose Primary school summer raffle
- Looking for venues and events for a food van pitch
- Resident raised concerns about the inconsiderate parking at WTA
- Suspicious activity behind Walnut Tree Lane
- Damage to a fence down Linton Road by contractors

13. Promotion of Loose Parish Council & Articles (ongoing item)

The Facebook and Website statistics for January and February were circulated to Councillors and noted.

14. Risk (ongoing item):

To receive and discuss any items of concern escalated by committees or concerning any potential risk matters

CH advised that there is a pothole in the middle of the road outside the Chequers Public House. Deputy Clerk to report.

15. To ratify any ROUND ROBINS used since 21 February 2022

None.

16. Finance & Funding (ongoing item):

- a. To ratify payments made on Appx A for 21 March 2022

Appendix A was **AGREED** by the Council. Authorisation was VG and CH.

17. To discuss the next Annual Parish Meeting and make any necessary decisions (KO)

The Clerk reminded Councillors that the Annual Parish Meeting is on Wednesday at 7pm. Councillors should arrive by 6.30pm. ID badges are being prepared by the Communication and Media Clerk.

18. Notification of correspondence for discussion/action (ongoing item)

There were no notification of correspondence and after discussion the Council **AGREED** to remove the wording 'ongoing item' from all future agendas and minutes.

19. Information Only (ongoing item)

None.

The meeting was closed to the Public at 7.58pm.

20. To receive information regarding a potential new Councillor and make any necessary decisions

After a closed session of the meeting the Council unanimously **AGREED** to co-opt Joanna Miles to the Council. The Clerk will organise the necessary paperwork.

The meeting was reopened at 8.09pm.

21. Next meeting of the LPC will be on Monday 25 April 2022

The Meeting ended 8.12pm

Dated.....

Signature.....