



## **Minutes of the Planning Committee Loose Parish Pavilion 2 August 2021 at 7.30pm**

**Present:** Jim Andrew (Chairman) (JA), Peter Rigby (PR), Tony Oliver (TO), Nicky Bourne (Deputy Clerk) (NB) and Kim Owen (Clerk)(KO) took the minutes.

### **Members of the Public/representatives in attendance**

There were no members of the public present at the meeting.

**1. To receive and record any apologies for absence.**

Apologies were received from Vianne Gibbons. No apologies were received from Velma Bennett.

**2. To receive and agree any decision regarding any item to be taken as confidential.**

None.

**3. To receive any declarations of pecuniary interest on items in the agenda.**

(In accordance with the NALC Model Code of Conduct for Parish Councils (pursuant to section 27 of the Localism Act 2011). In addition, any declaration of personal or prejudicial interest. (As agreed by LPC 21 Jan 13)

None.

**4. To receive any signed dispensation requests for any item on this agenda.**

For Councillors to approve/disapprove as appropriate and to agree the reason for the dispensation if approved. (see dispensation form.) This follows the agreement made by the LPC at the meeting on the 17 July 2017.

None.

**5. To agree the minutes from the Planning Committee meeting of 19 July 2021 (Pages 542-543).**

The minutes of the Planning meeting on 19 July 2021 were **AGREED** as a true and accurate record. The minutes were signed by the Chairman.

**6. To review the Terms of Reference for the Planning Committee and make any necessary decisions.**

After discussion it was **AGREED** to make the following changes to the terms of reference:

- Point 4 – replace 'to' with 'shall'
- Point 5 – All planning applications will be discussed and recommendations to MBC planning will be made by the planning committee (with delegated powers) at a public meeting.
- Point 5 – Put last sentence of point 5 into new bullet point.
- Last bullet point - add 'by the Office'

7. **21/503702/SUB - Salts Farm Salts Lane Loose Kent ME15 OBD.**  
 Submission of details pursuant to Condition 9 (contamination), and 13 (demolition method statement), of application 18/503663/FULL.  
 After discussion the Committee **AGREED** to refer the application to the expertise of Planning officers.
  
8. **21/503667/FULL - 4 Old Loose Close Loose Maidstone Kent ME15 OBJ.**  
 Erection of two storey side and rear extension, single storey side and rear extensions. Partial conversion of the garage to a habitable space (Comments by 11 August 2021).  
 After discussion the Committee **AGREED** they had no objections to the application.
  
9. **21/503963/TCA - 5 Kirkdale Cottages Kirkdale Loose ME15 OEA.**  
 Conservation Area notification: Pollard Hawthorn (T1) in back garden to approx. 4m x 1m.  
 After discussion the Committee **AGREED** to refer the application to the Landscape Officer. However, they are concerned about the scale of the reduction.
  
10. **To receive other items for discussion, information only.**
  - a. The Committee looked at the MBC Affordable Housing Developments consultation and have submitted their comments.
  - b. Following the MBC's trial of sending out hard copies of applications (to end 6 August 2021) MBC asked for feedback on the pilot scheme. The questions were circulated to the Committee and the Clerk will advise MBC that they wish to continue with the hard copies of applications.
  
11. **Date of next meeting: 16 August 2021.**

**Meeting concluded at 8.55pm**

**Signed Committee Chairman .....**

**Dated: .....**