



## **LOOSE PARISH COUNCIL**

### **Minutes of the Neighbourhood Planning Steering Group held on Tuesday 25 February 2025 at 2.30pm**

**Present:** Mick Westwood (MJW) Chairman, Jim Andrew (JA), Rhiannon Cox (RC), Carol Westwood (CW).

Assistant Clerk: Janet Burnett (JB) who took the minutes.

1. Apologies for absence  
Apologies previously received from Cllr Tony Oliver were accepted.
2. Minutes of meeting 4 February 2025  
The minutes of the meeting held on 4 February were AGREED and signed by the Chairman.
3. Update on Group Membership  
MJW updated the group on the Cllr Tony Oliver's agreement to join the group.
4. NP area designation - status.  
JB reported that MBC had still not commenced the process.  
Action: JB to continue chasing.
5. Appointment of Consultant – status and next step.  
The appointment of Alison Eardley (AE) was approved by the full Council and accepted by AE.  
An inception meeting to be organised and the following was agreed:
  - Date 11 March, Venue to be confirmed.
  - Draft structure to be sent to AE along with Loose and North Loose adopted Neighbourhood Plans.
  - Request from AE for a timetable on what is expected of the NP Group.
6. Community engagement / publicity including preparation for promotion of the NP at the Annual Parish Meeting.  
The following was agreed for the Annual Parish Meeting:
  - To ascertain Communities / thoughts feelings.
  - Strengths and ineffectual areas of the current plans.
  - Identify planning applications in the past 12 months where current Neighbourhood Plans have been quoted in responses.
  - Leaflets and posters to be created summarising the NP – 6 bullet points.
  - Map of the NP area.
  - Copies of both NP's and the Local Plan to be on view.
  - Details of proposed developments at: Pested Bars, Campfield, Boughton Mount and Beacon Park to be on display.

7. Merging North Loose and Loose NPs. Update on work.  
The use of Chat GPT was discussed. MJW and CW updated the meeting on their progress with using it. JB to ask if it can be uploaded on to the office laptop.
8. Future development sites - status.  
Nothing to report.
9. Any other business  
The Conservation Area consultation was discussed.  
JB to action the following:
  - quotes on a banner.
  - discuss with the RFO how monies could be spent.
10. Date of next meeting – 1 April 2025 at 10.30am.

Meeting closed 4.17pm.

**Signed Committee Chairman .....**

**Dated: .....**