



LOOSE PARISH COUNCIL

Minutes of the Neighbourhood Planning Steering Group held on Tuesday 20 May 2025 at 10.30am

Present: Mick Westwood (Chairman) (MJW), Jim Andrew (JA), Rhiannon Cox (RC), Simon Green (SG), Anton Roszynski (AR), Carol Westwood (CW)

Assistant Clerk: Janet Burnett (JB) who took the minutes.

1. Apologies previously received from Peter Gardner and Tony Oliver.
2. Minutes of the meeting of 22 April 2025 were approved and signed by the Chairman
3. Neighbourhood Plan Area Designation.
MBC believe that this has been internally signed off and now has to go through the advertisement and notification process.
4. Working Arrangements - Update following discussion with Alison, notably using VSM and Drop Box. Alison will forward the link to the drop box for the members to use.
5. Skeleton Plan - group members updated on progress with reviewing policy areas.

About Loose JA and RC

- A map has been put together identifying key areas / businesses etc. with a numbered key. At the moment it is on two separate maps.

Action: JB to ask Alison Eardley (AE) if this is something that she can do and to investigate Parish on Line.

Environment and Green Space.

- JA and CW have been looking at views and green spaces. New views and green spaces have been added. The new views identified are west from Green Way, North from Heath Rd, South from top corner of King George V playing fields. Photos have been taken. These have all gone to AE. SG mentioned views from Lancet Lane.

Action: JA and CW to look at Lancet Lane, CW to photograph Green Spaces.

Housing and Economy RC and MJW

- Pested Bars was discussed and whether a separate policy was required.
Action: MJW to chase AE and her position on this. MJW to contact DHA to discuss the current position.
- Employment is at an early stage. Employment questionnaire and broadband provision are a work in progress.
- The Housing needs survey was discussed. It was agreed that 3601 as the number of houses in the Parish was correct. The group could not comment

on the new settlement question as they did not know which map was being looked at. The post cards, questionnaire and covering letter were approved.

Action: JB to reply and respond to the questions asked and to ascertain a time scale for the survey. JB to locate establishments that were prepared to hold paper copies of the questionnaire for collection by the parishioners.

- A map of listed buildings to be worked on.

Getting Around

- CW and AR updated the meeting on their meeting with the Ramblers Association Footpath Officer.

6. Presentation and Exhibition.

- Publicity - JA and PG will give out questionnaires at the duck race on 26 May 2025. The poster was approved.

Action: JB to print and distribute posters as soon as possible.

- Exhibition content – It was agreed that there would six tables with a facilitator on each covering the following headings:

Vision – facilitator SG, questions MJW.

Environment and Green Space – facilitator JA , questions JA, RC, CW.

Getting Around – facilitator AR / CW – questions AR, CW.

Community Facilities – facilitator AR / CW, questions AR, CW.

Business and Employment – facilitator RC / MJW, questions RC, MJW.

Housing and Design, protection of heritage Facilitator RC / MJW, questions RC / MJW.

JB on the door signing people in.

- Key actions for production of exhibition material.

AE to produce maps and skeleton plan.

Group to provide content / questions.

JB to print A3 and A5 question papers

JB to provide: Flip chart paper, drawing pins, pens, post it notes, name badges, mini sticky dots.

7. Fete: agreement on rota for members to support the NP exhibition tent.

It was agreed that JA would help set up and then group would help as needed.

8. Any Other Business - none

9. Date of next meeting 17 June 2025 at 10.30am at JA.

Meeting closed 12.26pm

Signed Committee Chairman

Dated: