



LOOSE PARISH COUNCIL

CLERK: Nicky Bourne

PO Box 634, Maidstone ME17 4YR

Tel: 07855 000156 (Mon-Thurs 9am-5pm)

Website: www.loose-pc.gov.uk E-mail: office@loose-pc.gov.uk

Dated: 2 December 2025

**The meeting of the
Loose Parish Council will be held at
Loose Parish Pavilion, King George V Recreation Ground, ME15 9RG
on Monday 8 December 2025 at 7.30pm**

The following is for Councillors and members of the public to note prior to the meeting:

- If first meeting in the Pavilion, members of the public and Councillors to be informed by the Chairman of what to do in the unlikely event of a fire taking place.
- The Chairman will also mention to members of the public that due to an amended Public Bodies (Admission to Meetings) Act 1960, those persons in attendance may be filmed, recorded, photographed or otherwise reported about.
- Members of the public wishing to speak should make themselves known to the Chairman, and will only be allowed to speak for three minutes' maximum, unless it refers to an agenda item requiring matters to be discussed 'in depth', and in which case to be agreed by the committee. This will be strictly controlled.
- Standing Order 2 Disorderly Conduct "No person shall obstruct the transaction of business at a meeting or behave offensively or improperly".

AGENDA

- 1. To receive and record any apologies for absence.**
- 2. To receive and agree any decision regarding any item to be taken as confidential.**
- 3. To receive any declarations of pecuniary interest on items in the agenda.**
In accordance with the NALC Model Code of Conduct for Parish Councils (pursuant to section 27 of the Localism Act 2011). In addition, any declaration of personal or prejudicial interest. *(As agreed by LPC 21 Jan 13).*
- 4. To receive any signed dispensation requests for any item on this agenda.**
Councillors to approve/disapprove as appropriate and to agree the reason for the dispensation if approved. (see dispensation form). This follows the agreement made by LPC at the meeting held on 17 July 2017- Item 17.
- 5. To agree and to sign as a correct record the following minutes:**
 - LPC minutes for the meeting held on 17 November 2025 (Pages 2068-2075)**The following approved minutes to be noted and adopted by the Parish Council:**
 - Environment Committee Meeting 22 September 2025 (Pages 467-470)
 - Planning Committee Meeting 10 November 2025 (Pages 741-742)
- 6. To receive any reports from the Loose & Linton Ward Councillors (10 minute limit).**
- 7. To receive any reports from KCC Division Councillors (10 minute limit).**
- 8. To receive any reports/information from the Police and from E-watch (10 minute limit).**

- 9. To receive any questions/comments from the public or organisations**
(To include any letters/e-mails received by the Clerk from members of the public)
- 10. To receive and discuss any items escalated by Councillors, Committees or the Office and make any necessary decisions.**
 - a. To receive an update on the land collapse issue in the McAlpine Allotments
 - b. To discuss the maintenance of LPC-owned walls and make any necessary decisions
- 11. To discuss the recruitment of new Parish Councillors and make any necessary decisions**
- 12. To receive an update on IT matters and make any necessary decisions**
- 13. Loose Valley Conservation Area - Draft Appraisal and Management Plan - to receive information and make any necessary decisions.**
- 14. To review the "Enquiries, Concerns and Complaints" Spreadsheet.**
- 15. Finance & Funding:**
 - a. To ratify payments made on Appendix A for 8 December 2025
 - b. To receive information on pension re-enrolment and make any necessary decisions
- 16. To review the following policies:**
 - a. Social Media Policy
 - b. Freedom of Information Policy and scheme of details
- 17. Loose Neighbourhood Plan Working Group – to receive information and make any necessary decisions.**
- 18. Promotion of Loose Parish Council & Articles.**
- 19. To ratify any Round Robins since the last meeting on 17 November 2025.**
- 20. Information only.**
- 21. Date of next meeting of the LPC – 19 January 2026.**