



LOOSE PARISH COUNCIL

CLERK: Kim Owen

LoosePC PO Box 634 Maidstone ME17 4YR

Tel: 07855000156 (Mon-Thurs 9am-5pm)

Website: www.loose-pc.gov.uk e-mail: office@loose-pc.gov.uk

Dated: 12 November 2024

**The Meeting of the Loose Parish Council will be held at the
Loose Parish Pavilion on
Monday 18 November 2024 at 7.30pm**

The following is for Councillors and members of the public to note prior to the meeting:

- If first meeting in the Pavilion, members of the public and Councillors to be informed by the Chairman of what to do in the unlikely event of a fire taking place.
- The Chairman will also mention to members of the public that due to an amended Public Bodies (Admission to Meetings) Act 1960, those persons in attendance may be filmed, recorded, photographed or otherwise reported about.
- Members of the public wishing to speak should make themselves known to the Chairman, and will only be allowed to speak for three minutes' maximum, unless it refers to an agenda item requiring matters to be discussed 'in depth', and in which case to be agreed by the committee. This will be strictly controlled.
- Standing Order 2 Disorderly Conduct "No person shall obstruct the transaction of business at a meeting or behave offensively or improperly".

AGENDA

- 1. To receive and record any apologies for absence.**
- 2. To receive and agree any decision regarding any item to be taken as confidential.**
- 3. To receive any declarations of pecuniary interest on items in the agenda.**
(In accordance with the NALC Model Code of Conduct for Parish Councils (pursuant to section 27 of the Localism Act 2011). In addition, any declaration of personal or prejudicial interest. *(As agreed by LPC 21 Jan 13)*).
- 4. To receive any signed dispensation requests for any item on this agenda.**
(Councillors to approve/disapprove as appropriate and to agree the reason for the dispensation if approved. (see dispensation form). This follows the agreement made by the LPC at the meeting held on the 17 July 2017- (item 17)).
- 5. To agree and to sign as a correct record the following minutes:**
 - LPC minutes for the meeting held on the 21 October 2024 (Pages 1984-1990)
- 6. To receive any reports from the Loose Ward Councillors. (BC & SW)**
- 7. To receive any reports from KCC Division Councillor Simon Webb. (SWebb)**
- 8. To receive any reports/information from the Community Warden Team.**
- 9. To receive any reports/information from the Police and from E-watch.**

- 10. To receive any questions/comments from the public or organisations.**
(To include any letters/e-mails received by the Clerk from members of the public)
 - a. Government Consultation Paper on Remote Meetings.
- 11. To receive updates on the Boundary Changes and make any necessary decisions. (SL/KO)**
 - a. Mangravet Wood Option Agreement
 - b. Lease for Richmond Way
- 12. To receive an update on the Shed in Brooks Field. (KO)**
- 13. To receive and discuss any items of concern escalated by Councillors, Committees or the Office.**
 - a. To discuss options for the Copper Tree Court cobbles to prevent parking issues. (CH)
- 14. To review the Enquiry, Concern and Complaints Spreadsheet. (KO)**
- 15. Promotion of Loose Parish Council & Articles. (JB)**
- 16. Finance & Funding:**
 - a. To ratify payments made on Appx A for 18 November 2024
 - b. To receive an update on the Internal Auditor's interim visit
- 17. To review and agree the Accessibility Statement. (JB)**
- 18. To received update on Councillors' details on Website. (KO)**
- 19. To review the following policies:**
 - a. Health & Safety Policy
 - b. Training & Development Policy
 - c. Winter Policy
 - d. Environmental Policy
- 20. To receive an update on the Resilience Plan for the Parish. (VB)**
- 21. To ratify any Round Robins since the last meeting on 21 October 2024.**
- 22. Information Only.**
- 23. Next meeting of the LPC 9 December 2024.**