



LOOSE PARISH COUNCIL

CLERK: Kim Owen

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Dated: 6 December 2022

A Meeting of the Loose Parish Council will be held at the Loose Parish Pavilion on Monday 12 December 2022 at 7.30pm

The following is for Councillors and members of the public to note prior to the meeting:

- If first meeting in the Pavilion, members of the public and Councillors to be informed by the Chairman of what to do in the unlikely event of a fire taking place.
- The Chairman will also mention to members of the public that due to an amended Public Bodies (Admission to Meetings) Act 1960, those persons in attendance may be filmed, recorded, photographed or otherwise reported about.
- Members of the public wishing to speak should make themselves known to the Chairman, and will only be allowed to speak for three minutes' maximum, unless it refers to an agenda item requiring matters to be discussed 'in depth', and in which case to be agreed by the committee. This will be strictly controlled.
- Standing Order 2 Disorderly Conduct "No person shall obstruct the transaction of business at a meeting or behave offensively or improperly".

AGENDA

1. To receive and record any apologies for absence.

2. To receive and agree any decision regarding any item to be taken as confidential.

3. To receive any declarations of pecuniary interest on items in the agenda.

(In accordance with the NALC Model Code of Conduct for Parish Councils (pursuant to section 27 of the Localism Act 2011). In addition, any declaration of personal or prejudicial interest. *(As agreed by LPC 21 Jan 13)*)

4. To receive any signed dispensation requests for any item on this agenda.

(Councillors to approve/disapprove as appropriate and to agree the reason for the dispensation if approved. (see dispensation form). This follows the agreement made by the LPC at the meeting held on the 17 July 2017- (item 17)).

5. To agree and to sign as a correct record the minutes:

LPC minutes for the meeting held on the 21 November 2022 (Pages 1812-1818).

The following approve minutes to be noted and adopted by the Parish Council:

- Planning Committee Meetings
 - 17 October 2022 (Pages 597-599)
 - 7 November 2022 (Pages 600-602)
 - 21 November 2022 (Pages 603-605)
- Environment Committee Meeting 10 October 2022 (Pages 388-393)

6. To receive any reports from the Loose Ward Councillor Sue Grigg. (SG)
7. To receive information on preparing a Resilience Community Plan and make any necessary decisions. (EL)
8. To receive any reports from KCC Division Councillor Simon Webb. (SW)
9. To receive any reports/information from Community Warden Liz Lovatt. (LL)
10. To receive any reports/information from PCSO and from e-watch.
11. To receive any questions/comments from the public or organisations.
(To include any letters/e-mails received by the Clerk from members of the public)
12. To receive an update on the new shed in Brooks Field including timeline and obligations. (KO)
13. To review the following policies and make any necessary decisions:
 - a. Freedom of Information Policy
 - b. Freedom of Information Scheme of Details
 - c. Social Media Policy
14. To review the Enquiry, Concern and Complaints Spreadsheet. (KO)
15. Promotion of Loose Parish Council & Articles.
16. Finance & Funding
 - a. To ratify payments made on Appx A 12 December 2022.
17. To receive an update on McAlpine Trust Meeting 30 November 2022 and make any necessary decisions. (VG)
 - a. Electric cable on boundary wall
 - b. Isles contract for the allotment boundary work
 - c. Replacement of ride on mower
18. Risk (All)
To receive and discuss any items of concern escalated by committees or concerning any potential risk matters.
19. To ratify any ROUND ROBINS used since 21 November 2022.
20. Notification of correspondence for discussion/action.
21. Information Only.
22. Date of next meeting of the LPC – 16 January 2023.