



LOOSE PARISH COUNCIL

CLERK: Nicky Bourne

PO Box 634, Maidstone ME17 4YR

Tel: 07855 000156 (Mon-Thurs 9am-5pm)

Website: www.loose-pc.gov.uk E-mail: office@loose-pc.gov.uk

21 July 2026

A meeting of the Loose Parish Council ENVIRONMENT Committee

**will be held at the Loose Parish Pavilion, King George V Playing Field, ME15 9RG
on Monday 27 July 2026 at 7.30pm**

ALL MEMBERS OF THE PUBLIC ARE INVITED TO ATTEND

The following is for Councillors and members of the public to note prior to the meeting:

- If first meeting in the Pavilion, members of the public and Councillors to be informed by the Chair of what to do in the unlikely event of a fire taking place.
- The Chair will also mention to members of the public that due to an amended Public Bodies (Admission to Meetings) Act 1960, those persons in attendance may be filmed, recorded, photographed or otherwise reported about.
- Members of the public wishing to speak should make themselves known to the Chair, and will only be allowed to speak for three minutes maximum, unless it refers to an agenda item requiring matters to be discussed 'in depth', and in which case to be agreed by the committee. This will be strictly controlled.
- Standing Order 2 Disorderly Conduct "No person shall obstruct the transaction of business at a meeting or behave offensively or improperly"

AGENDA

1. To Elect a Chair to the Committee for the forthcoming year
2. To Elect a Vice-Chair to the Committee for the forthcoming year
3. To discuss and agree any additions or changes to the Terms of Reference
4. To receive any apologies for absence
5. To receive and agree any decision regarding any item to be taken as confidential
6. To receive any declarations of pecuniary interest on items in the agenda
(In accordance with the NALC Model Code of Conduct for Parish Councils (pursuant to section 27 of the Localism Act 2011). In addition, any declaration of personal or prejudicial interest (*as agreed by LPC 21 Jan 13*))
7. To receive any signed dispensation requests for any item on this agenda
(For Councillors to approve/disapprove as appropriate and to agree the reason for the dispensation if approved (see dispensation form). This follows the agreement made by LPC at the meeting on the 17 July 17)

- 8. To sign as a correct record, the minutes of the meeting held on 11 May 2026 (Pages 481-484)**
- 9. To review the Action List from the meeting held on 11 May 2026**
- 10. Questions/comments from the public or community groups (3mins)**
(To include any correspondence & phone calls received by the office from members of the public)
 - a. To discuss a request to use Brooks Field
- 11. Highways Matters – to receive an update from the Highways Working Group (HWG) and to make any necessary decisions**
 - a. To discuss and agree the Terms of Reference for the Highways Working Group
 - b. To review speed data from the KCC survey at the 30/40mph gateway
 - c. To review the design for the A229 30/40mph gateway received from the KCC
 - d. To review the Speed Indicator Device information from KCC
 - e. To investigate feasibility of re-activating SpeedWatch
 - f. To receive an update on any other HWG matters and to make any necessary decisions
- 12. Public Rights of Way (PROW) - to receive updates on the following PROW matters and to make any necessary decisions**
 - a. The PROW noticeboard design
 - b. The Greenway (KB22B)
 - c. Footpath alongside Mangravet Wood (Pheasant Lane to Mangravet Field - KB26)
 - d. Any other footpath matters
- 13. Allotment/Brooks Field boundary – to receive an update from the McAlpine Trust meeting on 22 July 2027 regarding the boundary collapse issue and make any necessary decisions**
- 14. King George V Playing Field (KGVPF) – to receive the quarterly KGVPF walkabout report completed on 24 July 2026 and make any necessary decisions**
- 15. Brooks Field – Pond - Roy's Wood – to discuss items below and make any necessary decisions**
 - a. Meadow update
 - b. Roy's Wood update
 - c. Pondworks and stream update
- 16. Risk/General Maintenance - to discuss items below and make any necessary decisions**
 - a. Tree works identified in the annual tree safety inspection
 - b. Update on the annual parish walkabout
 - c. Any other maintenance updates and outstanding tasks and priorities
- 17. Finance – To receive an update from the Responsible Finance Officer (RFO)**
- 18. To review the 2026-27 Management Plan and make any necessary decisions**
- 19. To ratify any ROUND ROBIN decisions since 11 May 2026**
- 20. Website and media - To discuss and make any decisions as relevant**
- 21. Other Items (discussion only)**
- 22. Date of Next Meeting – 14 September 2026**